

GRID-Arendal, a Norwegian foundation and centre collaborating with UNEP, is located in southern Norway. Established in 1989 by Norway's Ministry of Environment, GRID-Arendal's activities specifically support UNEP's Programme of Work.



GRID-Arendal's mission is to support environmentally sustainable development through UNEP and other partners by communicating information that strengthens environmental management capacity and motivates decision-makers to act. www.grida.no. GRID-Arendal has a diverse team of 35 international professionals working in Arendal, Norway and Ottawa, Canada.

The United Nations Environment Programme (UNEP), as the world's leading intergovernmental environmental organisation, is the authoritative source of knowledge on the current state of, and trends shaping the global environment. www.unep.org.

Prospective candidates should note that this is not a UN post.

GRID-Arendal seeks a Managing Director

The Managing Director is the Chief Executive Officer of the centre and heads a dynamic organisation with a highly qualified professional and creative staff. We seek a practical, results-oriented, hands-on leader that can maintain a high and professional corporate profile for GRID-Arendal. As Managing Director, you will have an opportunity to guide the continued development of this exciting organisation. Your role will be to ensure that GRID-Arendal continues to innovate, implement and deliver high quality services and products in a competitive international environment. You will lead the further development of our strategy based on the vision of a society that understands, values and protects the environment on which it depends. You will use and extend your current international and environmental network actively with partner organisations like the United Nations Environment Programme (UNEP), the United Nations Development Programme (UNDP), Convention secretariats, the European Environment Agency (EEA), the Global Environmental Facility (GEF), Arctic Council and others.

The position is based in Arendal (Norway). GRID-Arendal's salary system is linked to the Norwegian government system. Salaries are subject to Norwegian tax regulations. Insurance and personal benefits are provided in addition to salary. International staff receives additional benefits. For more information including a job description and GRID-Arendal's institutional strategy, see www.grida.no/vacancy.

Principal responsibilities

- Strategic leadership within the institution's framework;
- Overall responsibility for all financial, human resources and administrative matters including ensuring coherence of GRID-Arendal's Programme of Work and the financial viability of the organisation;
- Develop and maintain long-term funding strategies and nurture relations with primary donors;
- Delivery of high-quality services and products that fulfil the organisation's mission.

Qualifications:

- Experience from previous management positions and proven leadership abilities, including demonstrated managerial abilities and capacity in organisational development and motivation of staff;
- High-level understanding of environment and sustainable development issues;
- A demonstrated record of creative thinking and an innovative approach to issues and projects;
- Provide leadership in cooperation with international partners;
- Proven track record demonstrating successful international project-based fundraising;
- Excellent outreach- and communications skills, including excellent spoken and written English;
- Experience with the UN-system or similar international work;
- Relevant higher academic degree, good knowledge of Norwegian politics and institutions and proficiency in a Scandinavian language is an advantage.

GRID-Arendal practices equal gender opportunity and female candidates are encouraged to apply.

Deadline for application: 2 April 2014

Your application should include a cover letter highlighting why you should be selected for this position and a CV. (There is no application form to be filled in.)

Send your application by email to: GRID-Arendal Board of Directors Secretary Ms. Luana Karvel: Luana.Karvel@grida.no, (phone +47 91735690).

For further questions and information about the position, please contact Luana Karvel or Board Chairman Dr. Olav Orheim: Olav.Orheim@grida.no, (phone +47 9112308).